

MANSFIELD DRIVING ACADEMY
817-225-2808

Driver Education Application

To enroll in a class, complete this application and drop off or mail it with payment to:

Mansfield Driving Academy
2364 N. Hwy 287 Ste # 123
Mansfield, TX, 76063

Hours: Mon. – Thu 3:30-7:30

www.mansfielddrivingacademy.com

Thank you for your interest in the MDA Driver Education Program. Please print neatly and complete all sections of this application and mail to the address below. The name **MUST** be exactly as it appears on your birth certificate. No nicknames please. Please read this document carefully and complete accurately to be considered.

STUDENTS WILL BE NOTIFIED UPON THEIR ACCEPTANCE INTO THE PROGRAM.

_____ Circle: Male Female
Last Name First Name Middle Name(s)

_____ School attended: _____ Grade level: _____
Date of Birth

_____ City Zip Home phone number
Street Address

_____ Mother's Name Mother's cell number Mother's work number
Student cell number

You live with: mom dad both _____
Father's Name Father's cell number Father's work number

Parent email: _____

Are you currently a US citizen? Yes No

Mansfield Driving Academy does not discriminate on the basis of race, color, national origin, sex or disability in providing education or providing access to benefits of education service, activities, and programs, including vocational programs in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended; and Title II of the American Disabilities Act.

MDA Driver Education Program

State law requires thirty-two (32) hours of classroom instruction, seven (7) hours of behind the wheel driving, and seven (7) hours of in-car observation. Students must have an instructional (driving) permit to begin the driving portion of the course. **MDA gives the permit test, but students must go to the Arlington DPS office to apply for and receive their driving permit.**

To be eligible to apply for and obtain an instructional driving permit, the student must:

1. be 15 years of age
2. be present for the first 3 days of class (non-negotiable per state requirements).
3. pass the permit test and eye exam, both given at MDA. Specific information regarding the permit test will be given on the first day of class.
4. go to the DPS office and present an original, or certified copy of birth certificate (**photo copies and hospital certificates not accepted**) and an original social security card (or a print out from the social security office) to the DPS officials. Students need to obtain a VOE (verification of enrollment) from their school which due to open records/privacy act may take up to 10 days or more. At the DPS office, students will be fingerprinted and have their photo taken for their permit.

Class Information

* Classes are held at: **Mansfield Driving Academy**
2364 N. Hwy 287 Ste # 123
Mansfield, TX, 76063

- Once a student registers their permit with MDA, the student and parents will be able to go online to www.schedule2drive.com to sign up for their drive times.

YOU WILL SIGN AT THE BOTTOM INDICATING YOU HAVE READ AND AGREE TO COMPLY WITH THE PROCEDURES/REQUIREMENTS/GUIDELINES LISTED BELOW.....SO, PLEASE READ CAREFULLY

- * The fee to participate in the MDA Driver Education Program is **\$375.00**. *Insufficient fund fee (if check or credit card is returned): \$25.00
- *Payment is due in full on or before the first day of class. We accept cash, checks, or credit cards as payment.
- * When a class fills in advance, ONLY payment in full with application reserves your spot in a class.
- * Students must cancel behind-the-wheel driving / observation sessions at least **24-hours in advance** or they will be charged a **\$35 “no show” fee**.
- *I understand, on occasion my child might end up driving alone with an MDA instructor (if the second student no shows). **IT IS MY RESPONSIBILITY TO LET MDA KNOW IN WRITING** if I do not wish for my student to complete a drive time if he/she must drive alone with an instructor.
- *I understand that I must register with www.schedule2drive.com to sign up for drive times. Schedule2Drive is an independent company, not affiliated with MDA, and there is a one time \$10 fee to register for access to their site and sign up for drive times with MDA.
- *I understand that drive times are available on a first come first serve basis and that, contractually, I have six months (180 days) from the first day of class to successfully complete the 14 hour in-car portion of drivers education. I understand that I need to consistently check online for drive time availability. I understand that my student will be required to complete 28 hours of driving with parents or guardians and this should be done as the student progresses through the seven driving lessons. Weekly drive times are posted on Saturdays for the following week.
- *If students do not complete the required 14 hours in the car (7 hours driving & 7 hours observing) within the 6 month (180 day) time frame, there is a contract renewal fee of \$50 to reactivate the driving contract.
- * Extra driving lessons may be requested at a cost of \$25.00 per lesson.
- * A student failing the driving test must pay \$15.00 for each additional test.
- *Copies / duplications of Driver Education Certificates of Completion will cost \$5.00 each.
- * A student may be removed from class:
 - 1- if requested by parents,
 - 2- for excessive “unexcused” absences, or
 - 3- for discipline problems.
- * Students removed from class will receive a prorated refund and charged a \$50.00 Administration fee.

Indicate the course for which you are registering below.

****Classes are held Monday-Thursday. Classes will meet on Friday if the preceding Monday is a holiday.**

- **Sept. 7 – Sept. 30 (Mon-Thurs) 3:45-5:45pm OR 6:00-8:00pm**
- **Oct. 4 – Oct. 28 (Mon-Thurs) 3:45-5:45pm OR 6:00-8:00pm**
- **Nov. 1 – Dec. 2 (Mon-Thurs) 3:45-5:45pm OR 6:00-8:00pm**
***Class will not meet Thanksgiving week.**
- **Dec. 6 – Dec. 23 (Mon-Sat) 3:45-5:45pm OR 6:00-8:00pm**
***Dec class is Mon-Sat for 2 weeks and Mon-Thu of last week.**

PLEASE NOTE: Parental assistance serves to complement both class and the practice-driving portions of Driver Education. Parents need to encourage students to study and drive at home while taking the course in school and after its completion. The parents’ role is one of reinforcing skills introduced by the Driver Education instructor. For every hour of driving time scheduled at MDA, the student should have a minimum of four hours of driving time at home. We believe that much more time is required for your child to become a competent driver.

By signing this document you give permission for your child to participate in the MDA Driver Education class and in-car practice sessions and agree to support said student with required course work and practice-driving at home. You also are agreeing to comply with the policies and procedures of Mansfield Driving Academy. A student’s signature demonstrates an agreement to comply with course requirements and MDA policies and procedures.

PARENT SIGNATURE **STUDENT SIGNATURE** **DATE**

MDA USE ONLY: Date Payment Received _____ Amount: _____ Payment method CASH CREDIT CARD CHECK# _____